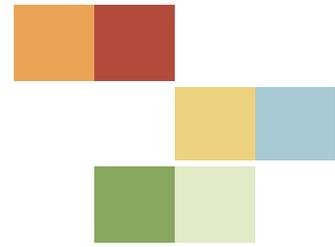




**Department of  
Education**

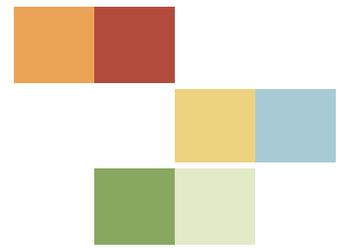
*Dennis M. Walcott, Chancellor*



# NYC Department of Education Expanded Learning Time (ELT) Tutoring Services Highlights for School Faculty & Vendors

**FISCAL YEAR 2012-13**

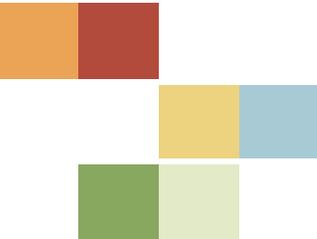




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# Elementary & Secondary Education Act



The New York State Education Department (NYSED) received a waiver from provisions of No Child Left Behind, also known as the Elementary & Secondary School Act (ESEA). This presents opportunities to align federal funds and requirements with the Regents Reform Agenda and Race to the Top. As a result, the NYCDOE has opted to end Supplemental Educational Services (SES) in lieu of Expanded Learning Time opportunities. Here are ten things you should know about the ESEA waiver:

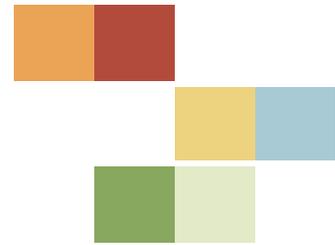
- **Alignment with New York State’s Vision** – The waiver is aligned with the Regents Reform Agenda for PreK–12 education, including goals for college prep and careers. It also targets supports and interventions on academic growth and achievement.
- **College and Career Readiness** – Proficiency will now be defined in terms of college and career readiness as reflected in the Board of Regents’ adoption of Common Core Learning Standards.
- **Goals for Improvement** – New York State has set new timelines for schools and Local Educational Agencies (LEAs) to demonstrate they are increasing the percentage of students who are on track to college and career readiness. The goal is that between 2010/2011 and 2016/2017, the State will reduce the percentage of students who are not proficient or on track by half for each ESEA accountability group.
- **Annual Measurable Objectives (AMOs) and Adequate Yearly Progress (AYP)** – AMOs and AYP will be calculated and used in new ways, taking in to account whether students are proficient or making acceptable growth towards proficiency at the elementary and middle school levels. High school AMOs and AYPs will give full credit to schools and LEAs only when students pass Regents exams at college and career readiness levels.

# Elementary & Secondary Education Act



- **Priority, Focus and Reward Schools & Focus Districts** – Beginning in school year (SY) 2012/1013, schools in need of improvement will end, replaced with, among other categories, Priority, Focus or Reward schools.
- **Supports and Interventions** – The old system will be replaced with a more flexible one that provides latitude to direct federal funds to services based on an LEA’s, school’s or student’s need. The Department will support this by assisting in the creation of Comprehensive Improvement Plans and, with schools, in creating Comprehensive Education Plans (CEPs).
- **Use of Federal Funds** - Beginning in SY 2012/2013, Focus Districts will be required to set aside funds for state-approved programs and services as well as parent involvement and engagement activities, replacing previous spending mandates for SES and Public School Choice.
- **Teacher/Principal Effectiveness** - LEAs will no longer develop improvement plans when 100% of their teachers are not “highly qualified.” Instead, schools will perform regular teacher and principal evaluations which must include student growth as a factor.
- **Flexible Use of Federal Funding** - Districts will have more flexibility to transfer funds among ESEA programs and to operate school programs that support expanded learning time during the school day in addition to activities during non-school hours.
- **Measuring School & LEA Success** - New York State will measure the success of elementary and middle schools based on the level of student performance and the growth students are making.

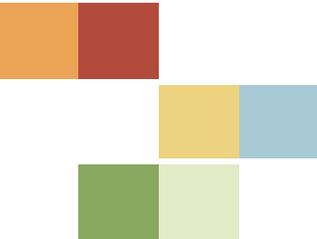
# Key Changes



- **School identification based largely on comparative performance**
  - New designations include Priority, Focus, Reward, Recognition, In Good Standing and Local Assistance Plan Schools as well as Focus Districts
    - Priority Schools are the lowest performing statewide (Bottom 5%)
    - Focus Schools are the lowest performing based on subgroup performance (Bottom 10%)
    - If not identified as Priority, Focus, Local Assistance Plan, Recognition or Reward, a school is considered to be “In Good Standing.”
- **Supplemental Educational Services (SES)**
  - No longer required under the ESEA waiver
  - Replaced by broader, more flexible ELT programs

The use of expanded learning time programs is not limited to Priority and Focus schools. Among other things, it may be a contracted tutoring program used paid for by any school budget. Under the waiver, schools that offer ELT will pay for services from their Title I allocated budget.

# Basics of Expanded Learning Time



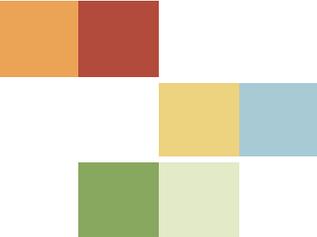
Non-charter Priority schools must offer students an expanded learning time program that meets the standards set by the Board of Regents as part of their whole school reform model.

- Expanded learning time programs are not limited to tutoring services and may include a variety of instructional strategies and approaches before, during and/or after school.
- For the 2012-13 school year, this provision applies only to those schools funded for a 1003(g) School Improvement Grant in 2012-13.

Schools that intend to use Title I funds to implement expanded learning time programs may opt to contract with the NYSED approved SES providers whose programs meet the standards set by the Board of Regents, who now hold Multiple Task Aware Contracts\*.

\* These vendors will receive/have received a one year (2012/2013) ELT contract so that the NYCDOE may implement ESEA waiver provisions as soon as the 2012/2013 school year.

# Multiple Task Award Contract Process



The DOE Division of Contracts and Purchasing has established Multiple Task Award Contracts (MTACs) so as to provide a vehicle for schools to find and procure the services of vendors able to provide ELT services. These contracts are initially established through a pre-qualification process that is not competitive.

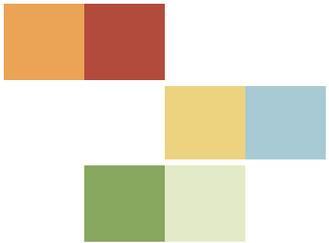
- Principals will use the MTAC (Multiple Task Award Contract) Tool
  - Listed ELT vendors have DOE contracts to provide ELA, Reading and/or math tutoring.
  - Used appropriately, MTAC meets legal requirements for competition to assure "best value."
  - Services up to \$25K require no competition. Services over \$25K require some level of review/competition.
- Schools should never refer to a specific vendor or vendor's program in your MTAC solicitation.

For more information on the MTAC process visit

<http://schools.nyc.gov/Offices/DCP/KeyDocuments/MTACPQS.htm>

From here you may navigate through MTAC Abstracts and Contract Descriptions, the MTAC System, an MTAC instructional Webcast, Open MTAC Procurements and the DOE's Vendor Portal.

# Frequently Asked Questions



## Will the New York City Department of Education (NYCDOE) continue to offer Supplemental Educational Services (SES)?

- No. The NYCDOE will no longer provide SES. Schools that choose to provide tutoring programs may tap into an array of contracted vendors, including those that provide Expanded Learning Time (ELT) tutoring programs, by using the DOE's Multiple Task Award Contract (MTAC) tool to get bids from vendors that meet their needs.

## Has the list of schools eligible for tutoring changed from School Year 2011/2012?

- The ESEA waiver replaced the previous identification system and categories, such as Schools in Need of Improvement (SINI), with new categories including, but not limited to, Priority and Focus Schools.

## Which schools will offer ELT tutoring services?

- ELT is a contracted service that schools may choose. It is not limited to Priority and Focus schools however, Priority and Focus schools will receive additional Title I allocations to implement programs under the new ESEA waiver.

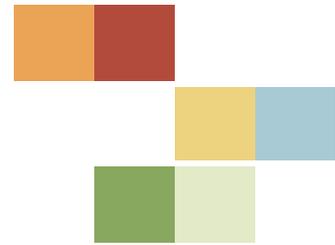
## Can a school have multiple providers?

- Yes.

## When will the schools be able to begin providing ELT services?

- The DOE is projecting a November start date however, individual provider start dates will depend on when a contract has been signed and registered.

# Frequently Asked Questions



What happens if I run other types of tutoring programs that may fit the NYSED waiver requirements but I do not presently have an MTAC contract and will not be offered the new, one year, ELT tutoring program contract? Can I apply for one without a Request for Proposal (RFP) being released?

- Yes. Vendors may apply for an MTAC contract at any time.

Are the providers being offered the new, one year, ELT tutoring program contract required to take any action to initiate the contracting process with the Division of Contracts and Purchasing (DCP) and/or the schools?

- No. DCP will contact providers regarding any action necessary to move the contracting process forward.

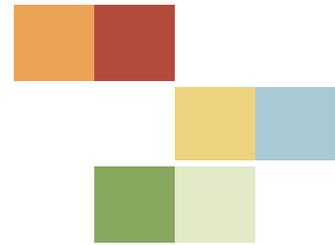
Will DCP be negotiating services on behalf of the schools?

- Vendors may propose changes to the contracts offered by DCP, but the negotiation of such changes may delay the signing of contracts. No services may be provided without a signed and registered ELT contract. Schools may also negotiate changes to pricing or terms but vendors' hourly rates must remain at or below the rates listed in their contract.

Can different rates be offered to different schools?

- Yes, a vendor may offer different rates to different schools, provided that all schools are offered rates that are at or below the rates listed in their contract.

# Frequently Asked Questions



## Will there be an orientation for potential ELT vendors?

- No. Information will be disseminated via emails and on the DOE web site.

## Will there be a Per Pupil Allocation (PPA) and will the billing process be the same?

- PPAs applied only to SES; they are not applicable for ELT contracts. Billing will not occur through the SES Vendor Portal. Instead, schools will issue purchase orders and approve payments.

## Will providers still be required to pay facility fees and obtain permits?

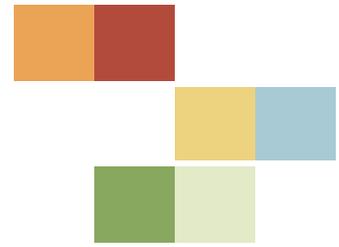
- Facility Fees will no longer be deducted from invoicing however, each provider will still be required to obtain their own ELT permit for the space they will be utilizing at each site. Even if this is a no fee permit, providers must obtain their own permit prior to beginning services. Providers may not piggy back off other school programs or centrally based permits.

## Should providers begin contacting schools in order to arrange engagement notices, permits, etc.?

- No. All solicitation and work agreements will be handled through the MTAC process. Once selected as the on-site provider, vendors may work with schools to obtain all necessary documents.

## Does the ELT program require pre and post-assessment tests?

- This is something each school may determine on their own.



# For More Information

For more information on the ESEA waiver, you may visit the NYSED web site at:

<http://www.nysed.gov/>

From here, you may navigate to ESEA waiver sites by typing ESEA waiver in the search bar.

Schools may speak with their Network Leaders for details on the ESEA waiver and your possible provision of expanded learning time programs. You may also visit the intranet at:

<https://portal.nycenet.edu/Accountability/SchoolPerformance/nclb/rulesresources/&AuthResend1908BC2350124b5095AB75012FA405BA>